

Chesapeake City  
Planning and Zoning Commission  
Minutes August 3, 2011

Elaine Shepard  
Bob Miller  
Harry Sampson  
Bill Miners, chair  
Frank Vari  
Norman Carter  
Lee Adams

Attached list of attendees

Bill Miners brought the meeting to order at 6:30 pm followed with the Pledge of Allegiance.

**Public Announcements:**

**Frank Vari:** August 13 is metal recycling at the North Tower from 8am – 10am. Last Monday we recycled \$132 worth of metal, etc. Conquer the Bridge event is two months away. Ads will start appearing in the papers and on air radio spots. The Annual New Year's Day Race will be on January 1, 2012. We will be collecting non-perishable items at all the races for the Ecumenical Association that feeds people in our area in need of help.

**Val Walls:** Chicken & Dumplings at the VFW on Saturday and an all you can eat breakfast on Sunday August 14, 2011.

**Approval of minutes from July 6, 2011**

**MOTION:** Frank Vari made a motion, Harry Sampson seconded to approve the minutes from July 6, 2011. Elaine Shepard and Bob Miller abstained, they were absent at that meeting. Aye: 4 Nay: 0, motion carried.

**Approval of minutes from July 20, 2011**

**MOTION:** Lee Adams made a motion, Norm Carter seconded to approve the minutes with corrections. Bob Miller abstained, he was absent at that meeting. Aye: 5 Nay: 0 motion carried.

**Staff Reports**

Sharon Weygand, Town Administrator- report attached  
Natalie Ricci, Compliance Office – report attached

**Action Items:**

- Annual Report

**MOTION:** Elaine Shepard made a motion, Bob Miller seconded to approve the Annual Report with corrections. All in favor, motion carried.

Switching bedrooms to bath, removing drywall from several interior walls and replace with new installation and drywall, gutting and replacing kitchen

- 424 George Street  
Tax Map: 200 Parcel: 289 Zoned: VC

**MOTION:** Harry Sampson made a motion, Frank Vari seconded to approve the permit for 424 George Street. Motion recinded, because inside work is not required for a permit.

**MOTION:** Elaine Shepard made a motion, Bob Miller seconded to refund the \$30 permit fee paid for 424 George Street. All in favor, motion carried.

- Developers Moratorium

**MOTION:** Harry Sampson made a motion, Bob Miller seconded to impose a moratorium on the receipt of applications for new development of two (2) or more residential units for ninety (90 days) due to the fact that Planning and Zoning is in the process of sending updated ordinances in compliance with the new comprehensive plan to Town Council for ratification. All in favor, motion carried.

- Changes for Comprehensive Dev Ordinance

Small changes to be made and reviewed at a Special Session held after the workshop on the 17<sup>th</sup>. Planning and Zoning want to send a clean copy of the document to Council for review.

**Motion:** Harry Sampson made a motion, seconded by Elaine Shepard to adjourn the meeting at 7:40 pm. All in favor, motion carried.

Respectfully submitted,

D Valerie Walls  
Clerk/Treasurer